

THERE WILL BE A MEETING OF THE **LOUISIANA MANUFACTURED HOUSING COMMISSION** ON **SEPTEMBER 22, 2020 AT 10:00 A.M.** THE MEETING WILL BE HELD ON **ZOOM.**

Louisiana Manufactured Housing Commission
Meeting Notice and Agenda

Date: September 22, 2020 **Time:** 10:00 am <https://zoom.us/j/97594742267?pwd=dXNvYkdyWjg1bDY3aU15ZjNPbDVjdz09>

1. Roll Call - James Douglas Anderson
Tim Duplantis
Rose Hilliard
Susan LeBlanc
Gary Millet Sr.
Phillip David Ridder Jr.
Christy Smith

2. Public Comment

3. Old Business

- A. Reading of August 18, 2020 Commission meeting minutes.

4. New Business

- A. Appeal

1. Johnny Phelps d/b/a M.H.P. LLC is appealing fines of \$2,200.00 for not installing homes to code and improper record keeping:
 - a. MH19019096 \$500.00 not installed correctly
 - b. MH19039514 \$500.00 not installed correctly
 - c. MH19043935 \$500.00 not installed correctly
 - d. MH19044357 \$600.00 not installed correctly and no permit
 - e. MH19043360 \$100.00 failing to maintain records

- B. Installation Complaint

1. A-1 Mobile Home Movers LLC has been subpoenaed to appear because they accepted money for a job from Kimberly Paxton and Jeremy Beavers in July and have not moved the home.

5. New License Applications

1. Christian Romero -salesman

2. Katelyn Miller-salesman
3. Tim Booth-salesman

Public comment if any on these licenses

D. Reports

1. Melinda Long-Louisiana Manufactured Housing Commission Attorney
2. Steve Duke-Louisiana Manufactured Housing Association
3. Lieutenant Lorre Claiborne
4. Inspectors
 - a. Danny Dunn
 - b. Donald Spillman
5. Troxie Snearl-Manufactured Housing Program Administrator
 - a. Need to decide if there will be continuing education this year or not.
 - b. Next Commission Meeting October 20, 2020

6. Executive Session

7. Adjournment

THIS NOTICE IS POSTED IN ACCORDANCE WITH THE LOUISIANA OPEN MEETINGS LAW, LA R.S.42:3.1 THROUGH LA R.S.42:13.

Please turn off all Cell Phones and Pagers during the meeting proceedings.



JOHN BEL EDWARDS
GOVERNOR

LOUISIANA DEPARTMENT OF PUBLIC SAFETY & CORRECTIONS
PUBLIC SAFETY SERVICES

OFFICE OF STATE FIRE MARSHAL



H. "BUTCH" BROWNING, JR.
STATE FIRE MARSHAL

Notice and Certification to Hold Teleconference Meeting

The Louisiana Manufactured Housing Commission (LMHC) has scheduled a regular quarterly meeting for September 22, 2020 at 10:00 a.m., to address routine business including the consideration of applications per licensure for approval by the Commission.

In an effort to mitigate the spread of COVID-19 in Louisiana, and to preserve the health and safety of all members of the public, the Governor has declared the COVID-19 Public Health Emergency and ordered that it is necessary to limit public gatherings in a single place at the same time in an effort to avoid individuals being in close proximity to one another. As a result of the public health emergency, the limitations imposed on public gatherings and personal interactions, and the risks associated with the participation of members in a physical meeting of the LMHC, the Administrator of the Louisiana Manufactured Housing Commission hereby certifies that in order to protect the lives, property, health, safety, and welfare of the citizens of Louisiana, it is necessary to conduct the LMHC's monthly commission meeting on September 22, 2020 at 10:00 a.m. by teleconference in order to ensure the presence of a quorum of the board members.

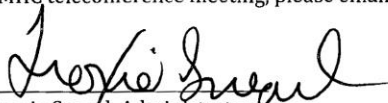
Therefore, in accordance with Section 2 of the Governor's Proclamation Number JBE 2020-84, the LMHC will conduct a board meeting by way of teleconference on September 22, 2020 at 10:00 a.m.

The agenda for the Commission meeting will be posted as required by law more than 24 hours before the meeting. The Commission will utilize a call-in method to conduct the meeting via teleconference. The participants in the meeting shall use the following phone number and access code: 1 346 248 7799, 671738

Public comments will be allowed during the meeting. To submit a comment prior to the meeting, please email comments to Troxie Snearl at Troxie.Snearl@la.gov.

Public comments will also be allowed during the meeting prior to any vote taken by the Commission. The call-in method will ensure that public comment will be heard by the LMHC and the other participants.

The teleconference will begin at 10:00 a.m. on September 22, 2020. For questions regarding the LMHC teleconference meeting, please email Troxie.Snearl@la.gov.


Troxie Snearl, Administrator
Louisiana Manufactured Housing Commission

9-21-20
Date